

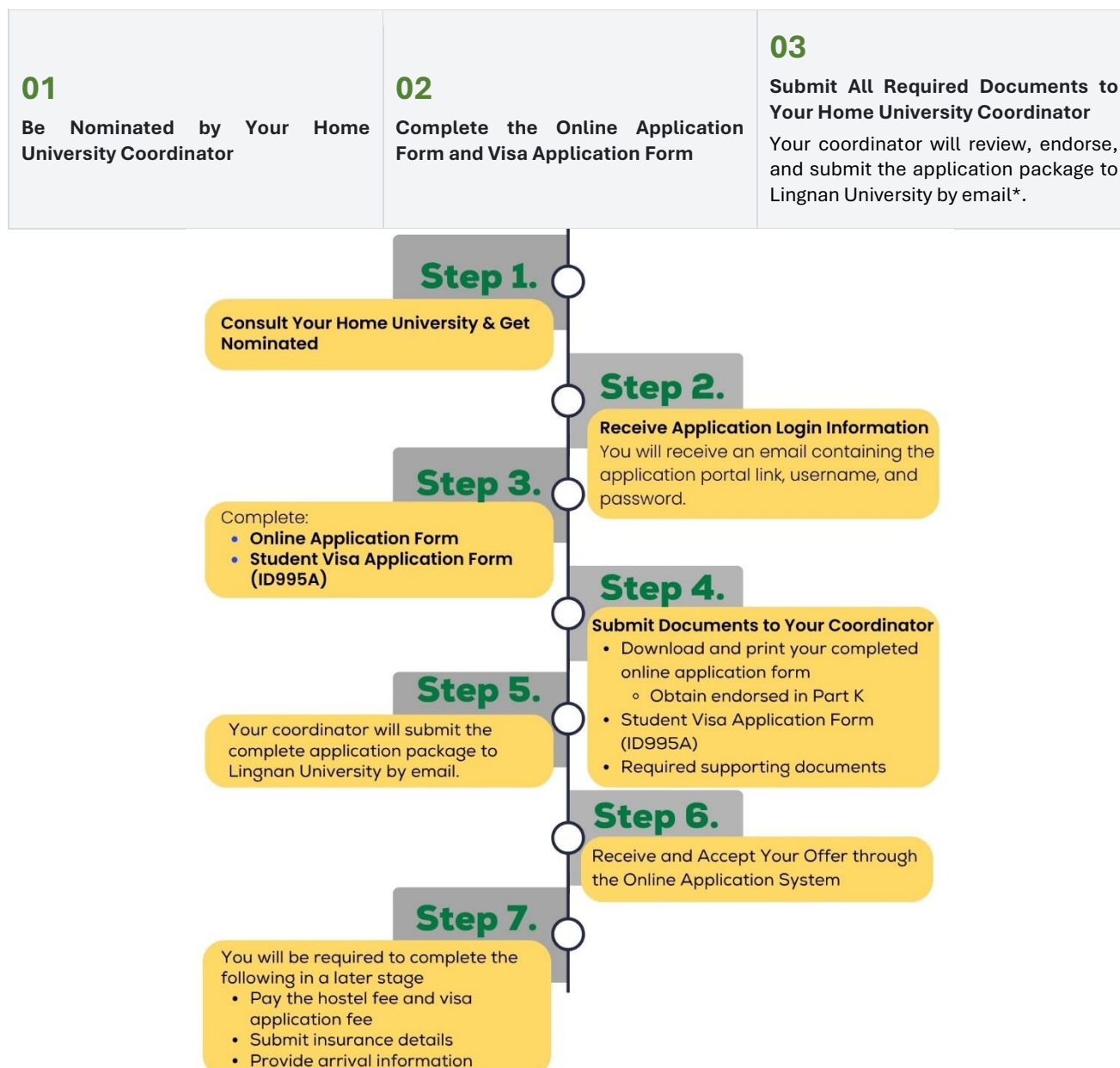
Student Application Guide

Spring 2027 Student Exchange Programme

Key Dates

Study Period	8 January 2027 – 12 May 2027
Application Deadline	15 October 2026

STUDENT APPLICATION PROCESS



**Effective from the Spring 2027 application cycle, all student applications must be submitted by email. Paper submissions are no longer required.*

PART 1 | Before You Apply

Programme Information

Before submitting an application, please have a look at the following admission requirements and programme information:

Requirement	Details														
Student Eligibility	Lingnan University does not normally accept first-year as well as final-year-final-semester Students.														
Academic performance	A cumulative Grade Point Average of 2.5 (on a 4-point scale) or above is generally required.														
English Language Requirement	Non-native English speakers should provide evidence of English proficiency. For home universities where English is the medium of instruction, a university-issued Proof of English Proficiency Letter may be considered on a case-by-case basis. <table> <tr> <th>Qualification</th><th>Minimum requirement</th></tr> <tr> <td>TOEFL iBT</td><td>60–74</td></tr> <tr> <td>TOEFL CBT</td><td>213</td></tr> <tr> <td>TOEFL PBT</td><td>550 or 3.5* *For tests starting 21 January 2026</td></tr> <tr> <td>IELTS Academic</td><td>6.0 overall</td></tr> <tr> <td>TOEIC*</td><td>750</td></tr> <tr> <td>TOEFL ITP*</td><td>550</td></tr> </table>	Qualification	Minimum requirement	TOEFL iBT	60–74	TOEFL CBT	213	TOEFL PBT	550 or 3.5* *For tests starting 21 January 2026	IELTS Academic	6.0 overall	TOEIC*	750	TOEFL ITP*	550
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IELTS Academic	6.0 overall														
TOEIC*	750														
TOEFL ITP*	550														
Fact Sheet	Fact Sheet_Spring 2027														
Programme Information	Programme Information_Spring 2027 This document includes information on: • Study Load • Accommodation Requirement • Insurance Coverage • Payment • Transcript														
Academic Calendar	Academic calendar (2026-2027)														
Tentative Schedule	Spring 2027 Schedule														

PART 2 | Application Workflow

01
Complete Online Application
02
Complete Visa Application

01 - Complete Online Application

Step 01 — Complete Online Application Form

Once your nomination has been submitted by your home university coordinator, you will receive an email containing your application portal link, username, and password.

Please read the Application System User Guide carefully before completing your application.

 **Application System User Guide (Student):**  [Click HERE](#)

Course information

Topic	Key information for students
Study Load	Exchange students are required to enroll in a minimum of 12 undergraduate credits per term.
Course selection	Exchange students may enroll in undergraduate courses in the Spring 2027 Course Offering List, subject to prerequisites and programme restrictions. · Course Offering List (Spring 2027) · Course Descriptions Students may enroll in any courses offered at Lingnan University. However, some courses are subject to prerequisite requirements or major restrictions. Please refer to the Course Descriptions for details. <i>For courses with prerequisites, students must provide an official transcript and course syllabus of equivalent course(s) as proof for the instructor's consideration.</i>
Credit transfer	Students should consult their home academic advisers about credit transfer and course selection before applying.
Course registration	Registration takes place online through Lingnan University's student portal on a first-come, first-served basis. Further instructions and dates will follow after admission. Students are strongly encouraged to prepare backup course options.
Add/drop period	Students may finalize their study plans from 5 January to 14 January 2027.

Step 2 — Download the Complete Online Application Form and seek endorsement

Please download the completed application form and obtain your home university coordinator's endorsement in Part K (Page 4).

PART K - ENDORSEMENT FROM HOME INSTITUTION (To be completed by the International /Exchange/Study Abroad Office of home institution)

I have reviewed the completed application and hereby endorse the applicant for participation in student exchange programmes at Lingnan University.

Name _____ Title _____

Signature _____ Date _____

OGE, AD208/1, 2/F, Wong Administration Building, Lingnan University, Tuen Mun, Hong Kong
Telephone: (852) 2616-8990, Facsimile: (852) 2465-9660, Email: exchange@LN.edu.hk

02 Student Visa application

All exchange students must obtain a Hong Kong student visa before commencing their studies at Lingnan University. Students should complete the Visa/Entry Permit Application Form (ID995A) and consult the sample form and guidance notes.

Instructions	
Visa application form ID995A	• Complete only Part “A” (Page 1 to 4) of the visa application form ID995A  Visa Application Form ID995A: Click HERE  Sample Visa Application Form (Instruction from OGE): Click HERE
Financial standing	• Provide evidence of your financial standing (e.g. a recent bank statement or financial aid documentation in English). • If your parent, family member, or friend will act as your financial sponsor, please provide: (1) Financial proof of the sponsor (2) Copy of the sponsor's passport (3) Declaration by Financial Sponsor  Declaration by Financial Sponsor Template (Instruction from OGE): Click HERE
Travel Document	Provide a clear copy of your travel document (the page showing your personal particulars, issue date, and expiry date). The document must be valid for at least 6 months beyond your intended stay in Hong Kong. ○ <i>Mainland China students - please provide a clear copy of your identity card and Exit-Entry Permit for Travelling to and from Hong Kong and Macao (EEP) (both front and rear sides).</i> ○ <i>Taiwan students - please provide a clear copy of your (1) passport, (2) identity card (both front and rear sides) and (3) household registration.</i> ○ <i>Kazakhstan students - please provide a clear copy of your (1) passport, (2) transcript of records and (3) your personal statement covering the reason why you intend to study in Hong Kong, your future plan after the completion of study in Hong Kong and how your study in Hong Kong related to your career and future plan.</i> ○ <i>Morocco students - please provide a clear copy of your (1) passport, (2) student ID card, (3) birth certificate (in original language and English translated version) and (4) your personal statement covering the reason why you intend to study in Hong Kong, your future plan after the completion of study in Hong Kong and how your study in Hong Kong related to your career and future planning.</i>
 Immigration Department Guidance Notes (English): Click HERE	

DO NOT send your visa application directly to the Hong Kong Immigration Department.
 Lingnan University will act as your visa sponsor and submit the visa application on your behalf.
 Once the approval is granted, the University will send the Notification Slip for Entry Visa/Permit to the applicant by email.

PART 3 | Submit All Required Documents to Your Home University Coordinator

In addition to completing the online application, each student is required to prepare the following supporting documents and submit them to their home university coordinator.

Your coordinator will review and endorse the application package before submitting it to exchange@ln.edu.hk on your behalf.

 **Application Document Checklist:** [Click HERE](#)

 **Sample Application Package:** [Click HERE](#)

Application Package Checklist

Prepare every required file, check it against the points below, and follow the submission instructions in your application invitation.

USE THIS CHECKLIST

Tick the box when the document is complete, current, legible, and ready to submit.
Keep a copy of each file for your records.

01 ☐ Completed Application Form Complete every section; Part K must be endorsed and signed by your home university.	05 ☐ Passport Copy Provide a clear scan copy of the photo page of your passport.
02 ☐ Official Academic Transcript Minimum cumulative GPA: 2.50/4.0. If no 4.0 GPA system is used, add a GPA conversion certificate or official equivalency letter from the University.	06 ☐ Visa/Entry Permit Application Form (ID995A) Complete and sign where required. ID995A is the official study-visa application form. [1]
03 ☐ Recommendation Letter From a faculty member or International Office representative; assess academic performance and recommendation for exchange.	07 ☐ Passport-sized Photograph (JPG) Recent colour photograph with a plain, clear background.
04 ☐ English Proficiency Letter Required if English is not your native language and you do not hold a valid IELTS or TOEFL result.	08 ☐ Financial Proof (in English) Bank statement or certificate showing a minimum balance of HKD 25,000 for living expenses.

08 - IF YOUR PARENT IS YOUR FINANCIAL SPONSOR

- 1). Submit his/her passport copy
- 2). Signed sponsorship letter (Template)

FINAL REVIEW

- ☐ All 8 files are present and legible.
- ☐ Names and ID details are consistent.
- ☐ Forms are complete and signed.

Application Deadline

15 October 2026

 **Your home university may have an earlier internal deadline. Please check with your coordinator.**

Resources:

Application Submission	- Application Document Checklist: Click HERE - Sample Application Package: Click HERE
Online Application Form	- Application System User Guide (Student): Click HERE Course Offering List (Spring 2027) Course Descriptions
Visa Application Form	- Visa Application Form ID995A: Click HERE - Sample Visa Application Form (<i>Instruction from OGE</i>): Click HERE - Declaration by Financial Sponsor Template (<i>Instruction from OGE</i>): Click HERE - Immigration Department Guidance Notes (English): Click HERE

Important Reminder:

 Please check your email account regularly. We may contact you for application updates, additional documents, or follow-up actions throughout the application process.

Enquiry

OFFICE OF GLOBAL EDUCATION

Tel: +852 2616 8979

Email: exchange@ln.edu.hk

Website: www.ln.edu.hk/oge

Address: Room AD208/1, Wong Administration Building

Lingnan University, Tuen Mun, Hong Kong

Thank you for your application.